

## **Call for Applications:** **E-Teaching Fellowships 2024**

The University of Freiburg is again offering E-Teaching Fellowships in 2024. Funding of around 5,000 euros is available for projects that seek to develop digital aspects of teaching.

The fellowships are awarded as part of the project *4D – 4 Dimensions of Digital and Didactic Development*, which is funded by the Stiftung Innovation in der Hochschullehre.

The duration of the fellowship is flexible and depends on the use of funds. A fellowship can begin at any time. Unspent funds at the end of the funding period of *4D* expire without compensation.

### **1. Objectives**

E-Teaching Fellowships offer instructors a low-threshold opportunity to implement projects that improve or better integrate digital teaching at the University of Freiburg. The fellowships give instructors the freedom to work on these projects, e.g. by allowing them to use fellowship funds to compensate for temporary teaching absences at the faculties. Any questions about whether a specific project is eligible for funding can be clarified with the 4D project coordinator. Examples of suitable projects include:

- Supplementation/improvement of courses or modules with digital components (e.g. web-based tutorials, instructional videos)
- Digital or hybrid redesign of analog courses
- Transfer of existing digital concepts or tools between courses or modules
- Evaluation of digital teaching concepts for quality assurance and quality enhancement
- Research on digital teaching and, if applicable, work on corresponding publications

Funding is only available for projects related to digital teaching, e-learning and blended learning.

### **2. Scope of Funding**

Each E-Teaching Fellowship is eligible for around 5,000 euros of funding to ensure the applicant has the time and funds to implement a teaching development project. Funds awarded within the framework of the fellowship may be used to temporarily reduce the applicant's teaching load (e.g., by awarding teaching contracts to other instructors). If the applicant is employed at less than 100%, the funds may also be used for a temporary increase of the applicant's contractual workload. Other compensatory measures (such as the hiring of student aides) are also possible – a consultation with the 4D coordinator can be sought at any time and is recommended before submitting an application. Please note that the specific requirements of the funding body (Stiftung Innovation in der Hochschullehre) must be observed when using the funds. The available fellowships are funded for a flexible period of time depending on how funds are used.

### 3. Application process

Instructors at the University of Freiburg who are employed by the University at a minimum of 25% can apply for E-Teaching Fellowships.

Requirements for participation in the program are:

- The submission of a project outline of no more than two pages. The outline should detail how the project will contribute to improving or better integrating digital teaching. The outline must include a cost overview for the use of funds.
- An informal letter of endorsement for the fellowship by the dean of studies of the applicant's faculty.

The 4D coordinator will verify that both requirements for participation in the program have been met. The fellowships are awarded by a panel consisting of: the Vice-President for Academic Affairs as well as the heads of the departments of E-Learning, Hochschuldidaktik und digitale Lehrentwicklung und Lehrstrategie und Digitalisierung.

Successful projects may receive online coverage.

### 4. Submission of Applications

Applications may be submitted **at any time**. Please submit your application via e-mail as a PDF file to [christian.kny@zv.uni-freiburg.de](mailto:christian.kny@zv.uni-freiburg.de).

### 5. Contact

Contact for general inquiries and advice on fellowship ideas:

Universitätsverwaltung / Bereich Lehrstrategie und Digitalisierung

- Dr. Christian Kny, Tel.: 0761 / 203-54309

[christian.kny@zv.uni-freiburg.de](mailto:christian.kny@zv.uni-freiburg.de)

#### Checklist for the E-Teaching Fellowship Application 2024

Is the application (incl. cost overview) no more than 2 pages?	
Does the application explain how the project will improve or better integrate digital teaching?	
Has a budget been prepared?	
Has a consultation with the 4D project coordinator occurred?	
Has faculty endorsement been obtained?	
Has the application been submitted electronically to <a href="mailto:christian.kny@zv.uni-freiburg.de">christian.kny@zv.uni-freiburg.de</a> ?	