

## **Call for Applications:** **(Global) E-Teaching Fellowships 2024**

The University of Freiburg is again offering E-Teaching Fellowships in 2024. Funding of around 5,000 euros is available for projects that seek to develop digital aspects of teaching. Additional funding of up to 2,500 euros is available for COIL projects with the University of Freiburg's international partner universities.

The fellowships are awarded as part of the project *4D – 4 Dimensions of Digital and Didactic Development*, which is funded by the *Stiftung Innovation in der Hochschullehre*. The University of Freiburg's internationalization funds provide additional funding for projects with international partner universities.

The duration of the fellowship is flexible and depends on the use of funds. A fellowship can begin at any time. Unspent funds at the end of the 4D funding period expire without compensation.

### **1. Objectives**

E-Teaching Fellowships offer instructors a low-threshold opportunity to implement projects that improve or better integrate digital teaching at the University of Freiburg. The fellowships give instructors the freedom to work on these projects, e.g. by allowing them to use fellowship funds to compensate for temporary teaching absences at the faculties. Any questions about whether a specific project is eligible for funding can be clarified with the 4D project coordinator. Examples of suitable projects include:

- Supplementation/improvement of courses or modules with digital components (e.g. web-based tutorials, instructional videos)
- Digital or hybrid redesign of analogue courses
- Transfer of existing digital concepts or tools between courses or modules
- Evaluation of digital teaching concepts for quality assurance and quality enhancement
- Research on digital teaching and, if applicable, work on corresponding publications
- Courses in the context of Collaborative Online International Learning (COIL) with international partners

Funding is only available for projects related to digital teaching, e-learning and blended learning.

### **2. Additional funding: Global E-Teaching Fellowships**

Additional funds in the form of Global E-Teaching Fellowships for Collaborative Online International Learning (COIL) Projects can be awarded if the following criteria are met:

- The partner university is one of the following: Nagoya University, North Carolina State University, Pennsylvania State University, University of Adelaide.
- Applicants will conceptualize and implement the project jointly with instructors from an international partner university. Both sides will contribute substantially to the project (e.g. regarding teaching load, course development).
- The project will involve the participation of students from both partner universities (numbers as balanced as possible). Students will be enrolled at their home university and may receive credits from their home university, if applicable.

- Teaching staff will focus on facilitating and moderating dialogue and interaction among students. Thus, they will create a collaborative learning environment for students, who will develop and reflect on their intercultural competences by engaging in an academic (disciplinary or interdisciplinary) course setting with teaching staff and peers from different universities and cultural backgrounds.
- Ideally, teaching staff will make an effort to establish the project as a long-term course offer for students at both partner institutions.

### 3. Scope of Funding

Each E-Teaching Fellowship is eligible for around 5,000 euros of funding to ensure the applicant has the time and funds to implement a teaching development project. Collaborative Online International Learning (COIL) projects with one of the partner universities listed above can receive up to 2,500 euros of additional funding (from the University of Freiburg's internationalization funds). Funds awarded within the framework of the fellowship may be used to temporarily reduce the applicant's teaching load (e.g., by awarding teaching contracts to other instructors). If the applicant is employed at less than 100%, the funds may also be used for a temporary increase of the applicant's contractual workload. Other compensatory measures (such as the hiring of student aides) are also possible – a consultation with the 4D coordinator can be sought at any time and is recommended before submitting an application. Please note that the specific requirements of the funding bodies must be observed when using the funds. Regarding Global E-Teaching Fellowships, the programme coordinator at the International Office can be consulted as well. The Department of Higher Education Didactics and Digital Learning and Teaching Development offers advice and support on didactic concept development and curriculum alignment, and the E-Learning Department offers advice and support on digital teaching and learning scenarios as well as the use of digital media and tools. The available fellowships are funded for a flexible period of time, depending on how funds are used.

### 4. Application process

Instructors at the University of Freiburg who are employed by the university (including the Medical Center – University of Freiburg) at a minimum of 25% can apply for E-Teaching Fellowships.

Requirements for participation in the program are:

- The submission of the complete application form. The project outline should detail how the project will contribute to improving or better integrating digital teaching. A cost overview for the use of funds must be attached to the application form.
- An informal letter of endorsement for the fellowship by the dean of studies of the applicant's faculty.

To be funded as Global E-Teaching Fellowships, COIL projects are additionally required to:

- Provide a joint statement by the applicants and their respective collaborators at the international partner university on their mutual commitment and their respective substantial efforts (max. ½ page).

The 4D coordinator will verify that the requirements for participation in the program have been met. The fellowships are awarded by a panel consisting of: the Vice Rector for Academic Affairs as well as the heads of the departments of E-Learning, Higher Education Didactics and Digital Learning and Teaching Development, and Teaching Strategy and Digitalization. For Global E-Teaching Fellowships, the board includes the Vice Rector for Internationalization and Sustainability as well as the head of the International Office.

Successful projects may receive online coverage.

## 5. Submission of Applications

Applications may be submitted **at any time**. Please submit your application via e-mail as a PDF file to [christian.kny@zv.uni-freiburg.de](mailto:christian.kny@zv.uni-freiburg.de). Please use the application form.

## 6. Contact

Contact for general inquiries and advice on fellowship ideas:

Central University Administration / Department of Teaching Strategy and Digitalization

- Dr. Christian Kny, Tel.: 0761 / 203-54309

[christian.kny@zv.uni-freiburg.de](mailto:christian.kny@zv.uni-freiburg.de)

Contact for inquiries on COIL projects:

Central University Administration / International Office

- Kathrin Jehle, Tel.: 0761 / 203-4330

[kathrin.jehle@zv.uni-freiburg.de](mailto:kathrin.jehle@zv.uni-freiburg.de)

Contact for advice and support on didactic concept development and curriculum alignment:

Central University Administration / Department of Higher Education Didactics and Digital Learning and Teaching Development

- Silke Weiß, Tel.: 0761 / 203-2451

[silke.weiss@zv.uni-freiburg.de](mailto:silke.weiss@zv.uni-freiburg.de)

Contact for advice and support on digital teaching and learning scenarios and on the use of digital media and tools:

University IT Services / E-Learning Department

- Dorthe Hutz-Nierhoff und Claudia Gayer, Tel.: 0761 / 203-4600

[elearning@rz.uni-freiburg.de](mailto:elearning@rz.uni-freiburg.de)

### Checklist for the E-Teaching Fellowship Application 2024

Is the application form completely filled out?	
Does the application explain how the project will improve or better integrate digital teaching?	
Has a cost overview been prepared?	
Has a consultation with the 4D project coordinator (and the International Office) occurred?	
Has faculty endorsement been obtained?	
When applying for a Global E-Teaching Fellowship: Has a joint statement by the applicants been submitted?	
Has the application been submitted electronically to <a href="mailto:christian.kny@zv.uni-freiburg.de">christian.kny@zv.uni-freiburg.de</a> ?	